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Search



Type a search term in the basic search box then click on the magnifying glass icon to perform the search. You can also use advanced search options by clicking on “power search”. You can use the “Collection Search” to search the available collections in eMedia. Items in other digital repositories can be found clicking on “Search Other Sources”.

2

Preview



Before you download a media item, you’ll want to preview the item first. To preview a media item, click on the “Preview” button of the version of the item you’d like to preview. To view video items you will need the latest Flash Player and QuickTime video player.

3

Download



To save an item to your computer, Click on the version of the item you would like to download. The item will be saved to your default browser download location. All videos in eMedia are iPod or Zune compatible.

For additional assistance please call 800-866-5852 or email emedia@uen.org

FREQUENTLY ASKED QUESTIONS

SUPPORT MATERIALS CAN BE FOUND AT WWW.UEN.ORG/DMS

How do I download an item from eMedia?

You can download any item scrolling down to the bottom of the page where you will see “Downloads”. Click the download button next to the title of the item you would like to download. You then can select where you would like to save the media item.

Why can't I preview a video?

eMedia depends on a few media players to display videos. You'll need Adobe Flash and Apple QuickTime Player. Both are free downloads. Information on the players can be found by clicking on the “Getting Started” link on www.uen.org/dms.

What is the difference between a QuickTime video and a Windows Media video?

They are both media types, meaning they are digital video formats. The difference is that they are each intended for different audiences/users. QuickTime is largely for the Mac system audience, while Windows Media Player is largely for the PC system audience. Almost all eMedia videos give you the option of downloading a QuickTime or a Windows Media video, so that Mac and PC users alike have equal access to our excellent media collection!

Where does my file go when I download it?

After you click the download button, your browser will prompt you and ask you where you would like to save the media file. Save the item in a place you will be able to locate it once the download is complete. You can also rename the file at this time. If your browser does not ask you where you would like to save the file, check your default download folder. In many cases, it will be on your desktop

I see many “Downloads”. Which item should I download?

eMedia offers various file formats and sizes for you to download based on your connection speed and computer operating system. You should always download the “Video for Download” version of the item.

Still having trouble?

We're here to help! If you can't find a media asset you are looking for or can't get a file to download, please send us an e-mail at emedia@uen.org or call 801-585-3286 or 801-581-6254.

